



**Cosmo School**  
**Routine of Phone Communication**  
**Class: VI to X**  
**Date: 15/09/2020**

Day	Class-VI		Class-VII		Class-VIII		Class-IX		Class-X	
	Teacher	Time	Teacher	Time	Teacher	Time	Teacher	Time	Teacher	Time
Saturday	Toyab Sir	Boys: 12:30-01:00	Alamgir Sir	Girls: 12:30-01:00	Tipu Sir	Boys: 12:30-12:50	Shikha Ma'am	Girls: 12:30-12:50	Tania Ma'am	Girls: 12:30-12:50
	Zakiya Ma'am	Girls: 12:30-12:50	Samia Ma'am	Boys: 12:30-01:00	Zakia Ma'am	Boys: 01:00-01:20	Sanjib Sir	Boys: 01:00-01:20	Mithun Sir	Boys: 12:30-12:50
	Mustaen Sir	Boys: 01:10-01:30	×	×	Mollika Ma'am	Girls: 12:30-12:50	Urmi Ma'am	Boys: 12:30-12:50 Girls: 01:00-01:20	Syeeda Ma'am	Girls: 01:00-01:20
Sunday	Tipu Sir	Boys: 12:30-01:00	Shikha Ma'am	Girls: 12:30-01:00	Sanjib Sir	Girls: 12:30-12:50	Zakiya Ma'am	Girls: 12:30-12:50	Alamgir Sir	Girls: 12:30-12:50
	Samia Ma'am	Girls: 12:30-12:50	Nabanita Ma'am	Boys: 12:30-01:00	Urmi Ma'am	Boys: 12:30-12:50 Girls: 01:00-01:20	Mithun Sir	Boys: 12:30-12:50	Zakia Ma'am	Boys: 12:30-12:50
	×	×	Mustaen Sir	Boys: 01:10-01:40	Toyab Sir	Boys: 01:00-01:20	Syeeda Ma'am	Boys: 01:00-01:20	Mollika Ma'am	Girls: 01:00-01:20
Monday	Samia Ma'am	Boys: 12:30-01:00	Jalil Sir	Girls: 12:30-01:00	Tipu Sir	Girls: 12:30-12:50	Alamgir Sir	Boys: 12:30-12:50	Sanjib Sir	Boys: 12:30-12:50
	Tania Ma'am	Girls: 12:30-12:50	Urmi Ma'am	Boys: 12:30-01:00 Girls: 01:10-01:40	Nabanita Ma'am	Boys: 12:30-12:50	Armaan Sir	Girls: 12:30-12:50	Zakiya Ma'am	Girls: 12:30-12:50
	Syeeda Ma'am	Girls: 01:00-01:20	Toyab Sir	Boys: 01:10-01:40	Junaed Sir	Girls: 01:00-01:20	Mollika Ma'am	Girls: 01:00-01:20	×	×
Tuesday	Sumi Ma'am	Boys: 12:30-01:00	Jalil Sir	Boys: 12:30-01:00	Tania Ma'am	Girls: 12:30-12:50	Shikha Ma'am	Boys: 12:30-12:50	Zakia Ma'am	Girls: 12:30-12:50
	Nabanita Ma'am	Boys: 01:10-01:40	Tipu Sir	Girls: 12:30-01:00	Junaed Sir	Boys: 12:30-12:50	Sanjib Sir	Girls: 12:30-12:50	Syeeda Ma'am Moriem Ma'am	Boys: 12:30-12:50
	Mollika Ma'am	Girls: 12:30-12:50	Alamgir Sir	Boys: 01:10-01:40	×	×	×	×	Mustaen Sir	Boys: 01:00-01:20
Wednesday	Jalil Sir	Boys: 12:30-01:00	Shikha Ma'am	Boys: 12:30-01:00	Sanjib Sir	Boys: 12:30-12:50	Nabanita Ma'am	Boys: 12:30-12:50	Alamgir Sir Moriem Ma'am	Boys: 12:30-12:50
	Tipu Sir	Girls: 01:00-01:20	Tania Ma'am	Girls: 12:30-01:00	Zakia Ma'am	Girls: 12:30-12:50	Syeeda Ma'am	Girls: 12:30-12:50	Toyab Sir	Boys: 01:00-01:20
	Urmi Ma'am	Boys: 01:10-01:40 Girls: 12:30-12:50	Zakiya Ma'am	Girls: 01:10-01:40	×	×	Mustaen Sir	Boys: 01:00-01:20	Mithun Sir	Girls: 12:30-12:50
Thursday	Jalil Sir	Girls: 12:30-12:50	Tipu Sir	Boys: 12:30-01:00	Zakiya Ma'am	Girls: 12:30-12:50	Alamgir Sir	Girls: 12:30-12:50	Sanjib Sir	Girls: 12:30-12:50
	Sumi Ma'am	Girls: 01:00-01:20	Samia Ma'am	Girls: 12:30-01:00	Mustaen Sir	Boys: 12:30-12:50	Armaan Sir	Boys: 12:30-12:50	Nabanita Ma'am	Boys: 01:00-01:20
	Syeeda Ma'am	Boys: 12:30-01:00	Mollika Ma'am	Girls: 01:10-01:40	×	×	Mithun Sir	Girls: 01:00-01:20	Urmi Ma'am	Boys: 12:30-12:50 Girls: 01:00-01:20

**N.B:— This phase of communication should focus more on (i) greetings (ii) well-wishing/prayer (iii) motivation (iv) empathy for the rough CORONA situation for both the parents and students and (v) study.**

**Instructions:**

In phone communication we, the teachers—

- 1) should be sober and tolerant as much as possible.
- 2) should take about 20 minutes to finish our planned work for every group.
- 3) should not gossip with the students.
- 4) should talk to the students with the problem of video and lecture sheet already uploaded.
- 5) should record the communication activities in the table and send to the Principal (communication.cosmoschool@gmail.com) regularly.

**N.B:—Subject to change**